**NAIS 国际暑期学校**

North Carolina State University转学分指导

**转学分信息：**

1. 每位学生必须要填写Course-Approval Form 并进行签字确认。

2. 成绩达到C-或者以上可以转学分。

**5 步转学分流程:**

Step1 登陆官网**www.naiseducaiton.com** 查看需要上的NAIS 课程，下载打印课程大纲。

Step2 咨询academic adviser，将NAIS 的课程大纲给academic adviser 评估可以上哪些课程，并在

Course-Approval Form(https://studyabroad.ncsu.edu/files/2013/12/Course-Approval-201415.pdf)

上签字。将签字确认好的Course-Approval Form 和NAIS 课程大纲交到Study Abroad Office。整个确认

流程大概需要花费2-3 周的时间。

Step3 填好enrollment verification form。

(https://studyabroad.ncsu.edu/files/2013/12/Enrollment-verification1.pdf)

Step4 暑假去NAIS 国际暑期学校上课，成绩达到C-或者以上。

Step5 课程结束后，成绩单会从NAIS 举办暑期课程的大学直接寄送到学校Study Abroad Office。

**Mailing Address**

NC State University Study Abroad Office

2751 Cates Avenue

315 University College Commons

Raleigh, NC 27606,USA

Tel: 919-515-2087

**更多转学分信息，请向校园大使或者NAIS 国际暑期学校客服老师咨询**

**Email:** [**info@naissummer.com**](mailto:info@naissummer.com)

**Web: www.naiseducaiton.com**

**Office Tel：+86 (021) 5169-7009**

**Wechat Student Service:** **NAIS国际暑期教育平台（NAIS999）**

**学校官网转学分政策：**

**Study Abroad Credits and Transfer Credits**

NC State students receive transfer credits for study abroad exchange, direct enroll, and non-NC State programs. This process is outlined below. Students studying on most group programs, including most summer programs with NC State faculty, will receive NC State credits and grades for study abroad courses, so these steps are not necessary.

**Prior to Departure**

Students complete the Course-ApprovalForm

(https://studyabroad.ncsu.edu/files/2013/12/Course-Approval-201415.pdf) with the academic unit(s) to: outline NC State course equivalencies, and determine how courses will fulfill degree requirements and

fit into the degree audit. Note: the signed course approval form will be uploaded to each student’s NC State study abroad application page.

**Course Approval Instructions**

1. Review Degree Audit: in consultation with an academic adviser, students should determine remaining degree requirements to identify the type of courses are ideal to take abroad.

2. Identify potential courses at the host institution: course options and syllabi/descriptions are available on most host university websites. If students have trouble finding course information, they should consult with

their study abroad advisor. Final registration may not take place until arrival; therefore, it is imperative that students select alternate courses. Seek approval for twice the number of credits required.

3. If courses have not been previously approved in Transfer Credit Database, take the syllabi (or descriptions) to the departmental and college.

• The departmental review may take up to 2-3 weeks, so students should submit this form and course information well in advance of the study abroad application deadline.

• If the course is listed in the Transfer Credit Database, please mark in the box accordingly.

• To request a course to be reviewed for a different equivalency, submit the syllabi (or descriptions) and notify the reviewer.

4.Submit signed course approval form with course syllabi (or descriptions) to Study Abroad. It is not necessary to submit the instruction page. A completed copy will be attached to each student’s application.

**更多转学分信息，请向校园大使或者NAIS 国际暑期学校客服老师咨询**

**Email:** [**info@naissummer.com**](mailto:info@naissummer.com)

**Web: www.naiseducaiton.com**

**Office Tel：+86 (021) 5169-7009**

**Wechat Student Service:** **NAIS国际暑期教育平台（NAIS999）**

**While Abroad**

Students must request approval from the relevant academic department and college for any courses not previously approved on the course approval form (completed course approval forms are uploaded to each student’s NC State study abroad application page).

Submit the enrollment verification form.

(https://studyabroad.ncsu.edu/files/2013/12/Enrollment-verification1.pdf)

Ensure that the host university will send an official transcript to the Study Abroad Office at the end of the program.

Note: in order to receive transfer credits at NC State, undergraduate students must receive the equivalent of a C- or better. Courses cannot be taken pass/fail.

**Upon Return**

The Study Abroad Office will let students know when their transcript has arrived.

The Study Abroad Office will forward the transcript to the College Coordinator for the students first major, along with the course approval form.

Students will need to submit a syllabus or equivalent to the appropriate college coordinator (along with any relevant email correspondence completed while abroad regarding the NC State equivalency) for any courses not previously approved on the course approval form. The College Coordinator will work with University Admissions to enter completed course work on each student’s NC State transcript (via the Advanced Standing Certificate). Students will need to meet with their academic advisor and department to ensure that transfer courses are

applied appropriately to the degree audit through course substitutions, if necessary.

Transfer credits and how courses fulfill degree requirements are under the purview of each relevant academic unit. The Study Abroad Office works to facilitate the process, but decisions are made by the academic units. The process for courses to appear on a students transcript may take up to four months from the end of the program. If courses have not been previously approved by the academic unit,

the transfer credit process may take longer.

**更多转学分信息，请向校园大使或者NAIS 国际暑期学校客服老师咨询**

**Email:** [**info@naissummer.com**](mailto:info@naissummer.com)

**Web: www.naiseducaiton.com**

**Office Tel：+86 (021) 5169-7009**

**Wechat Student Service:** **NAIS国际暑期教育平台（NAIS999）**